

## GETTING STARTED WITH SIMMS

### PART A: Setup

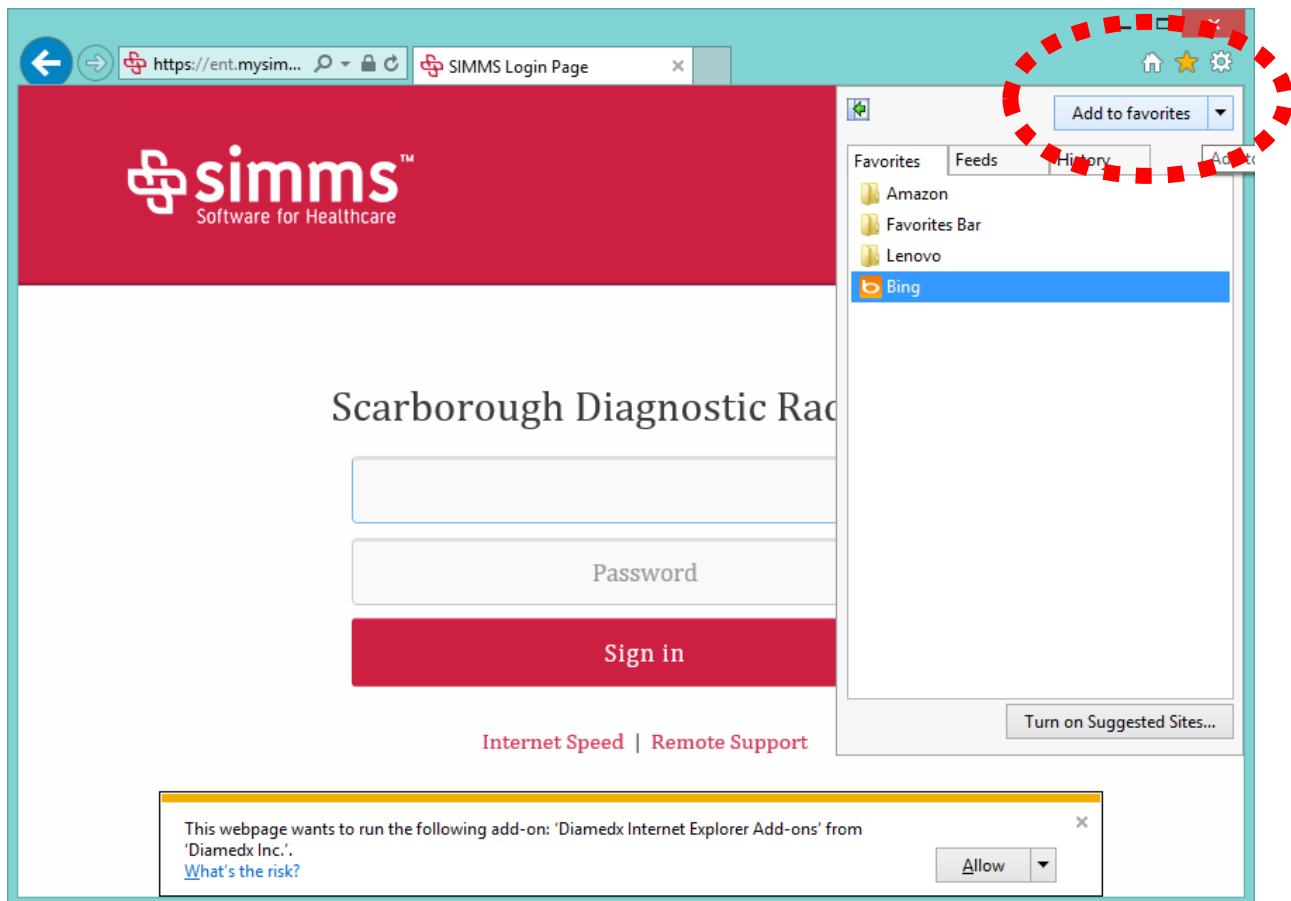
*Accessing SIMMS is easy. A quick one-time set up is all that is required to get started.*

Step #1 Open Internet Explorer.

- **ALWAYS** use Internet Explorer to access SIMMS.

Step #2 Visit <https://ent.mysimms.com/sdr>

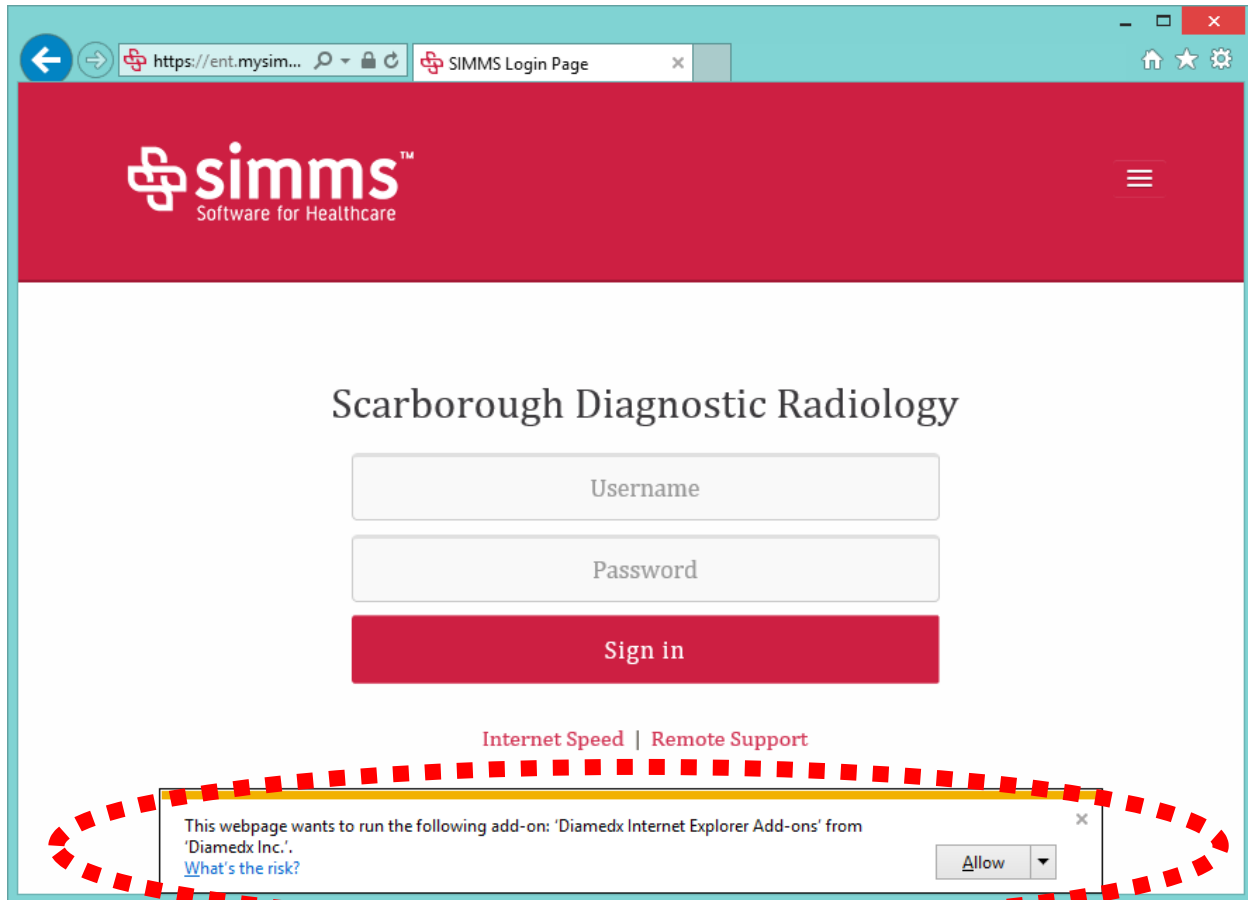
- HINT: Bookmark this website by clicking 'Favourites' and 'Add to Favourites' located in the top right hand corner.



# MARKHAM LAWRENCE

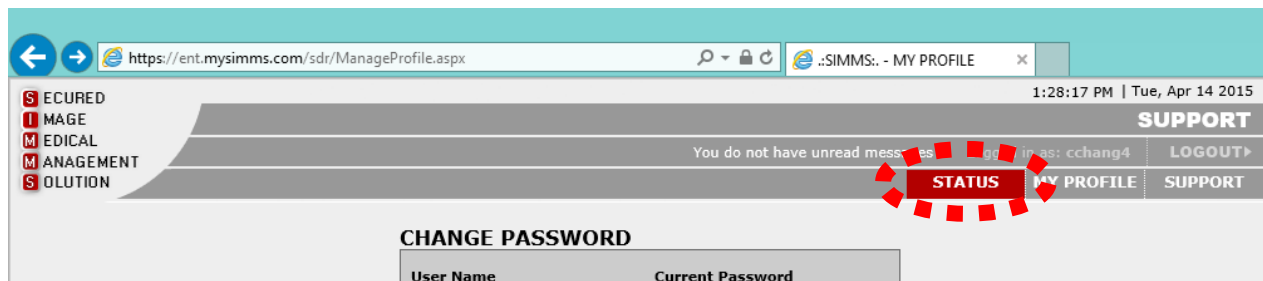
X-Ray • Ultrasound • BMD

Step #3 A box on the bottom of your screen will ask you to run an add-on called “Diamedx Internet Explorer Add-ons.” Click ‘Allow.’



Step #4 Sign in with your username and password that we provided to you.

Step #5 Click ‘Status’ located in the top right-hand corner.

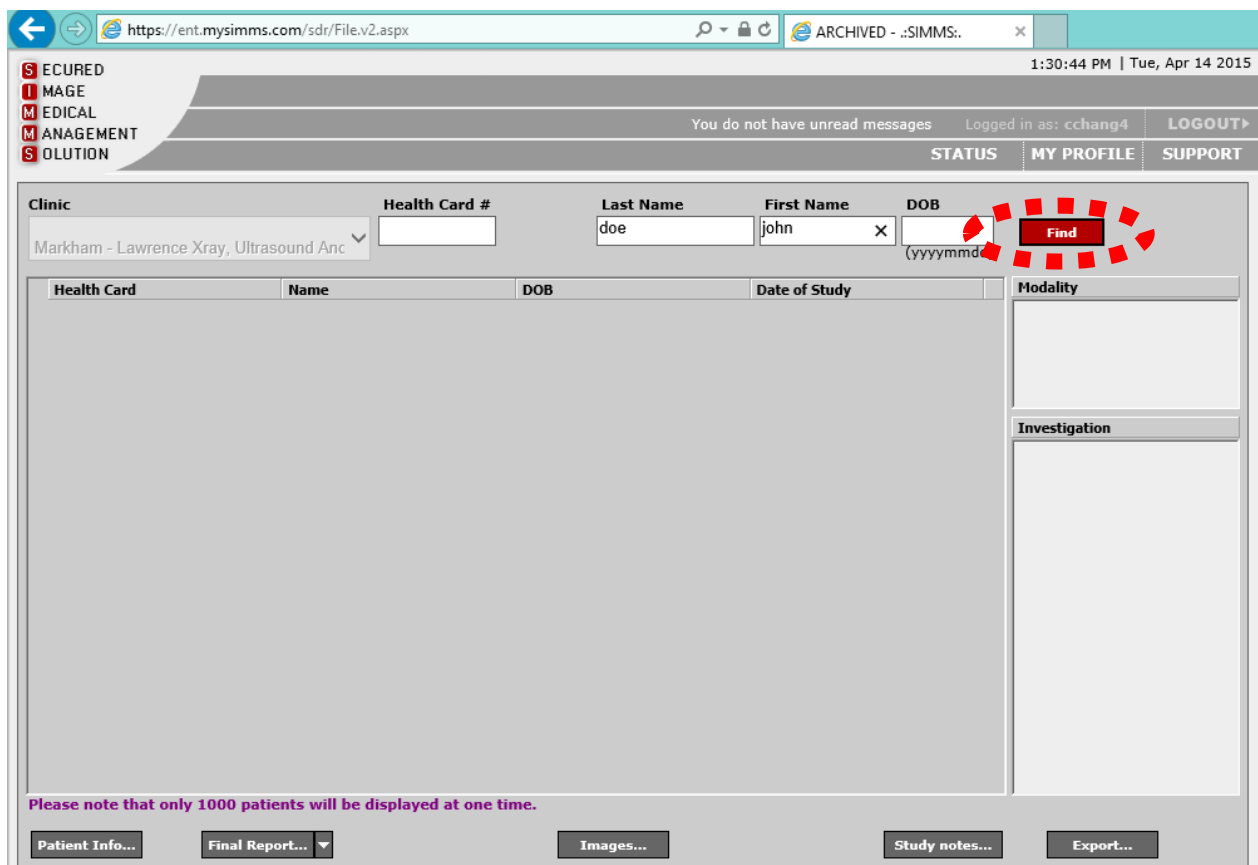


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Step #6 Search for your patient using either Health Card #, Last Name, First Name or DOB. Click 'Find.'

- NOTE: Only patients whom you have referred will appear.



SECURED  
IMAGE  
MEDICAL  
MANAGEMENT  
SOLUTION

1:30:44 PM | Tue, Apr 14 2015

You do not have unread messages Logged in as: cchang4 LOGOUT

STATUS MY PROFILE SUPPORT

Clinic: Markham - Lawrence Xray, Ultrasound Anc

Health Card #:

Last Name: doe First Name: john DOB:

**Find**

Health Card	Name	DOB	Date of Study	Modality
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Investigation

Please note that only 1000 patients will be displayed at one time.

Patient Info... Final Report... Images... Study notes... Export...

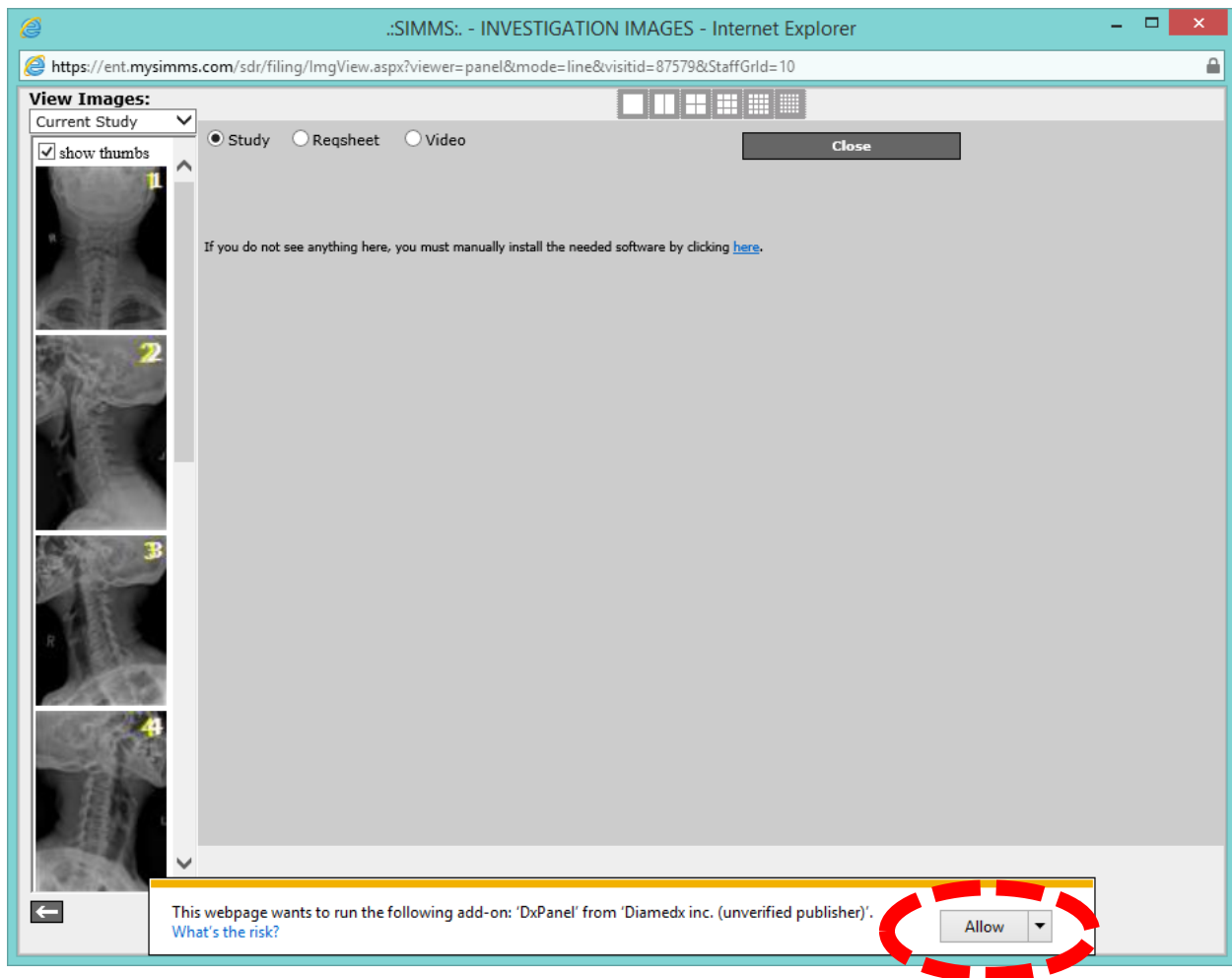
Step #7 Select your patient. Click 'Images' located on the bottom of your screen.



Please note that only 1000 patients will be displayed at one time.

Patient Info... Final Report... **Images...** Study notes... Export...

Step #8 A box on the bottom of your screen will ask you to run an add-on called “DxPanel” from “Diamedx inc.” Click ‘Allow.’



You are now ready to use SIMMS.

# MARKHAM



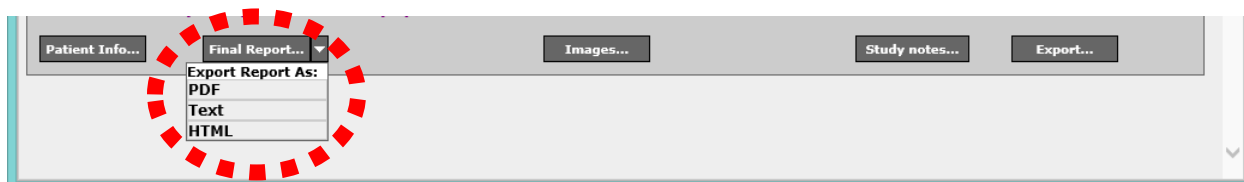
# LAWRENCE

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### PART B: How to Access Reports

Step #1 Follow Steps #5 and #6 in Part A.

Step #2 Click 'Final Report...' located on the bottom of your screen. Choose Export Report As: 'PDF.'



Step #3 The report will open in a new window.

### PART C: How to Access Diagnostic Images & Requisitions

Step #1 Follow Steps #5 to #7 in Part A to view images.

Step #2 To view the requisition, click 'Requisition' located on the bottom of your screen. To return to the images, click 'Study' located to the left of 'Requisition.'

